

Tuition agreement

This forms the agreement between EZ Learn Books (Pty) Ltd and the parent or other party as detailed below.

Details of parent / person responsible for account:

Name

ID number / passport number

Address

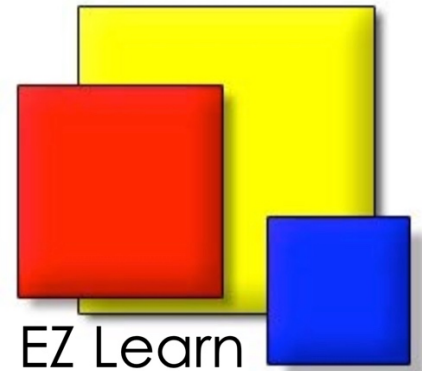
Email

Cell number

Details of student:

Name

Cell number



Subject	Level / grade	EZ learn tuition option (individual / small classes / Guided / Plus / Basic)	Intended exam date

1. EZ Learn undertakes to provide

1.1. For the **Basic Classroom** at R100 per month:

Course material set out in a Google Classroom, consisting of video links, textbook references, articles and case studies for extension, additional notes (where available), and assignments of past paper questions by topic.

1.2. For **Classroom Plus** at R400 pm, all of the above and:

Private recordings of the lessons.

1.3. For the **Guided Classroom** at R900 pm, all of the above and:

1.3.1. A short study skills course for parents and students when they start the course.

1.3.2. Individual work plans and monitoring of work with personal feedback and guidance.

1.3.3. WhatsApp support between lessons.

1.3.4. A mid-course diagnostic mini exam with report.

1.4. For **small classes (recommended)** at R1 300 pm for school or R1 450 pm for university **or individual lessons** at R2 600 pm for school or R2 900 pm for university, all of the above and:

- 1.4.1. Weekly online, live Zoom lessons of 45 minutes to an hour in a small class of maximum 6 students. The parent agrees to the use of lesson recordings of the student being used for other EZ Learn students.
- 1.4.2. For students preparing to write the Cambridge exams (CAIE) - a weekly study session where students can work and ask questions when they need help and a weekly current affairs discussion session for extension.
- 1.4.3. For students preparing to write the IEB exams: a textbook and revision guide supported by a Google Classroom with complete solutions, links to explanatory and revision videos, articles and case studies for extension and assignments for submission.

2. The parent agrees to

- 2.1. Ensure that the student's camera and microphone are kept on during lessons to facilitate better teaching and learning through natural discussion.
- 2.2. Ensure that weekly assignments are completed and marked, using EZ Learn's feedback to develop skills and make progress throughout the course.
- 2.3. Motivate students where attendance, behaviour and / or work are not of the required standard. If there is no improvement, a student may be required to forfeit their spot.
- 2.4. Be part of the parent WhatsApp group for information updates (only admins can post).
- 2.5. Pay fees by the 15th of each month.

3. Invoicing and payment (unless other arrangement made by mutual agreement)

- 3.1. Fees quoted are per subject per month.
- 3.2. The first month's fees are payable on signing of this agreement.
- 3.3. Subsequent invoices will be issued at the beginning of each month (including the month in which the exam is written) according to the course option chosen for each subject.
- 3.4. Invoices will be paid by the 15th of each month.
- 3.5. Overdue accounts may be charged interest at 12% p.a.
- 3.6. Fees unpaid for more than a month may result in the student's access to the course being restricted until fees are paid in full.

4. Cancellations policy

- 4.1. Class lessons missed by students will not be refunded as recordings will be made available for students to catch up.
- 4.2. Individual lessons require at least 24 hours' notice for cancellation or to move the lesson, or the lesson will be charged in full.
- 4.3. Either party (EZ Learn or the parent) has the right to terminate this agreement before the end of any month, effective from the beginning of the following month.

5. Holidays

- 5.1. Short 'brain breaks' are scheduled to fit a variety of school holidays for flexibility as per the published calendar. Lessons are not be held on public holidays unless the teacher opts to do so, and students should work these weeks as self-study.
- 5.2. Additional holidays may be taken by students at parents' discretion. EZ Learn should be notified of dates so that students' individual work plans can be updated.

I, _____, parent / person responsible for payment of the account of _____ (student), accept the above terms and conditions under which my child will receive tuition from EZ Learn Books (Pty) Ltd as presented in this agreement, and have made payment of the first month's fees into the following account to confirm registration, using my name as reference: **EZ Learn Books (Pty) Ltd, Standard Bank, Account 420977007.**

Signature: _____ Date: _____